



**PARKWISE COMMISSION
MEETING**
110 East Pennington Street, Tucson, Arizona 85701
April 21, 2015 Meeting Minutes



1. Call to Order

The meeting was called to order at 7:36 a.m.

2. Roll Call

Members Present

Jill Brammer
Barbara Brookhart
Dale Calvert
Joanne Downey
Peter Gavin
David Heineking
Michael Keith
Jane McCollum
Robert Medler
Jane Roxbury
Steve Taylor
Mik White
Adam Weinstein

Members Absent

Nicole Flowers
Peter Hormel
Rick Stertz

Staff Present

Donovan Durband, Park Tucson, Administrator
Martha Encinas, Park Tucson, Administrative Assistant
Omar Garcia, Park Tucson, Management Assistant
Karen Miller, Consultant, Downtown Tucson Partnership

Others Present

Diana Amado, Ward 6 Council Office
Chris Gans, West University Neighborhood Association
Norma Davenport, The Rogue Theatre
Richard Mayers, West University Neighborhood Association
Molly Senor, Sam Hughes Neighborhood Resident
Ward Wallingford, The Rogue Theatre
Jim Wilson, The Rogue Theatre

3. Call to the Audience

Richard Mayers would like to modify the RPP program by creating additional parking spaces that will be used in the neighborhood adjacent to the 4th Avenue business district. **No Action.**

4. Minutes from March 17, 2015 Commission Meeting

Michael Keith moved the approval of the minutes of the March 17, 2015, Commission Meeting. Joanne Downey seconded. The motion was approved, 13-0.

5. Chair's Report

No Action.

6. Financial Report March 31, 2015 Financial Statements

Total Operating Revenue is \$3,282,630.00, which is a 5% gain, largely due to the additional meter revenue. Total Non-Operating Revenues (Expenses) was \$1,868,977.95, which is a 99% increase from the prior year, and that is due to parking equipment purchases. **No Action.**

7. Administrator's Report

Park Tucson presented its Five-Year Financial Forecast to Mayor and Council on April 7 and included the input from the PWC (moving forward the neighborhood reinvestment to FY2016). The Neighborhood Reinvestment Subcommittee will meet for the first time and review what was discussed by the Commission previously. The subcommittee will establish criteria for eligibility for reinvestment, and will likely have to decide what cost and revenue categories will be included to determine the neighborhood(s) that will receive reinvestment funds.

Update on PARCS/ garage equipment: Scheidt & Bachmann, the vendor, chose to begin with the Library Garage installation, which was considered the easiest install. The vendor is now starting the Centro Garage installation, which involves the construction of exit islands, electrical connections, and installing machines at both the entrance and exit. In addition to the delays in installation, there are delays in getting Park Tucson equipped to be able to use the cloud-based back-end management system called *Entervo*. Scheidt & Bachmann is promising to have completed installation in all five garages by the end of June.

Proposals for the new enforcement hardware and software system were due by April 7th. Once the contract is awarded, in addition to obtaining new hand-held citation devices and a License Plate Recognition (LPR) system, new staff (two employees, an account clerk and an administrative assistant) will be hired, and a new case management system will be implemented. The new case management system will allow for tracking of every parking citation written by Park Tucson and the Tucson Police Department and collections of the associated fines through each citation's 30-day due date. The new fine structure will be adopted by Mayor and Council during the summer, and will be implemented when the new system is put into operations. This is anticipated to occur by Fall 2015.

No Action.

8. Residential Permit Program Subcommittee Report

The RPP Subcommittee met two weeks ago, and two significant motions were made at this meeting. The sub-committee's first recommendation is to take a comprehensive planning process involving more stakeholders than what is available to the subcommittee and to look the entire program, considering

options for revising the program to make it applicable to current needs. This will be accomplished through a stakeholder task force.

Jane McCollum moved the approval of the subcommittee's recommendation to undertake a comprehensive planning process with a stakeholder task force, to take place within six months. Dale Calvert seconded. The motion was approved, 11-0.

The second sub-committee recommendation was to address concerns of the Historic YWCA property tenants that nearby street parking is being poorly utilized. Parking on the 300 block of E. University Blvd. and the 600 block of N. 5th Avenue would be opened up to public parking, either 24 hours (on University) or daytime hours (the 5th Avenue block that is currently 24-hour RPP).

Jane McCollum moved to start a shared-use pilot program that addresses the "Y" and adjacent vicinity parking issues, taking into account the subcommittee recommendations. Area includes the following: University Blvd. to 5th Street, between 5th Avenue and 4th Avenue. Adam Weinstein seconded. The motion was approved, 11-0.

9. Future Agenda Items
None

10. Adjournment
8:48 am.